



DISTRICT MASTER Job Description & Responsibilities

Responsibilities

Rule 16 states:

“16.1 Each District shall hold at least three meetings yearly.

16.2 The first of the three meetings shall be the Annual District Meeting at which shall be elected four Officers. These shall be District Master, Deputy District Master, District Secretary and District Treasurer. All of these may represent the district on the Management Committee and shall be Charity Trustees. The General Secretary shall be notified, in writing, of these District elections immediately.

16.3 The quorum for District Meetings shall be 10 members of that District including at least two elected District Officers.”

Rule 11.8 states: “The DISTRICT MASTERS shall promote the interests of the Districts, control all ringing activities at District Meetings, chair District Meetings and deal with such other District matters as may be provided for in these rules or as may be directed by the Management Committee.”

Rule 11.9 states: “The DEPUTY DISTRICT MASTERS shall deputise for the District Masters as mutually agreed.”

Rule 12 states that the DISTRICT MASTERS are members of the Association Executive.

District Officers are members of the Management Committee and are expected to attend the meetings of that Committee and participate in the decision-making processes. All members of the Management Committee are charity trustees under the Charity Act.

The Role

Whilst the role may vary slightly from District to District, the main tasks are as follows:

- To agree agenda items for District meetings with the District Secretary
- To chair District Meetings, both quarterly and Annual (ADM) and approve the minutes thereof
- To run, or delegate the running of the ringing at practices and meetings, ensuring that each person present has a chance to ring
- To attend Association Committee Meetings
- To be altogether responsible for the affairs of the District
- To obtain judges and stewards for the District 6 Bell Striking Competition and any other competitions held within the District, and to be in charge on the day, ensuring that the Rules are adhered to
- To obtain stewards for the Association 6 Bell Striking Competition Finals and Inter-District 8 Bell Competitions when held in their District
- To arrange the District 8 Bell competition band and arrange any practices
- To write a District Master’s report for the ADM, itemising events for the previous year
- To aim to visit all towers in the District on their practice nights at least one a year

- To encourage training at all levels within the District
- To arrange representation of the District at funerals of deceased members
- Encourage membership of the Association and the achievement of its aims and objectives.
- To be part of the Association Executive when required.