



## **YOUNG RINGERS CO-ORDINATOR Role & Responsibilities**

The Youth Co-ordinator is an appointed position and is a member of the Management Committee and is expected to attend the meetings of the Committee and participate in the decision making process.

### **The Role**

- Must hold an Enhanced DBS certificate.
- Co-ordinate activities for young ringers across the Association.
- Responsible for entries to the Ringing World National Youth Contest, South-East England Youth Contest (SEECON) and any other events.
- Have an interest in the training, education and development of young ringers.

### **Specific Responsibilities**

- Act within, and promote, the Rules and Policies of the Association, particularly (but not limited to) regarding:
  1. Health & Safety, Privacy, Standard of Conduct, Safeguarding, Risk Management, Complaints and Delegation
- Schedule and run (or delegate) regular Young Ringers practices, ensuring these are appropriately advertised across the Association for all young ringers to participate in.
- Review existence of and develop proposals for youth groups and youth activities within the Association.
- Establish a contact network of existing young ringers including establishing where young people are ringing so that those who are not yet EACR members can be contacted and included in any initiatives and events.
- Edit and update a dedicated webpage on the EACR website and appropriate social media groups e.g. a dedicated Facebook group.
- Encourage and support local District initiatives for young ringers' events.
- Encourage and support County-wide young ringers' events e.g. Annual "Youth Day", an inter-District competition.
- Organise and enter teams for the Ringing World National Youth Competition and SEECON in accordance with the events' rules.
- Be responsible for publicity and commissioning of articles for the newsletter/website, promoting young ringer's activities and achievements.
- Ensure that those running young people's groups have the required DBS clearance and adhere to current safeguarding procedures.
- Report to the Management Committee twice yearly, providing a budget at the October meeting for consideration.
- Encourage support from the Association to give to the above initiatives in terms of practical support and funding.